

# Welcome Team Volunteer Information

## Ministry Statement

Crosspoint's Welcome Team exists to make every member and visitor feel welcomed and at home when arriving and while they are on our church campus. You are the first impression that they see of Crosspoint.

## Volunteer Roles and Time Commitments:

- **Welcome Team Member**
  - Time commitment: Serve on a rotating schedule, one assigned Sunday every month for approximately a total of 2 hours.
  - Church membership is not required.
  - Arrive 20 - 30 minutes prior to Sunday school and Sunday service. Please be in the foyer by 8:40am ready to greet prior to Sunday school and again by 10:10am ready to greet prior to Sunday service. Remain in the foyer 15min after Sunday school and Sunday service has started to ensure that we greet anyone that may be arriving after each has begun.
  - Greet everyone who visits the church campus with a smile and a genuine warm greeting.
  - Identify first time guests and visitors and politely ask them to fill out the first time visitor information sheet and give them one of the gift wrapped complimentary books as our gift to them. If they would like to provide their information at a later time, please point out the other ways they can connect with us by scanning any of the "New Here" QR codes placed around the church and on the Sunday bulletins.
  - Share information about Crosspoint, Sunday School classes, and in general be helpful and accommodating.
  - Assist visitors and guests by providing a tour of our campus, helping them find the Nursery, Restrooms, Sunday school classes and the Sanctuary.
  - Provide everyone with a copy of the Sunday Bulletin and Study Guide.
  - Maintain a consistent daily relationship with God through prayer and Bible study.
  
- **Crosspoint Kids Welcome Team Member**
  - Time commitment: Serve on a rotating schedule, one assigned Sunday every month for approximately a total of 2 hours.
  - Church membership is not required.
  - Arrive 20 - 30 minutes prior to Sunday school and Sunday service. Please be at the Crosspoint Kids Check-in by 8:40am ready to greet and assist with sign-in prior to Sunday school and again by 10:10am prior to Sunday service using our automated system.

- Remain at Check-in 15min after Sunday school and Sunday service has started to ensure that we Check-in anyone that may be arriving after each has begun.
- Greet everyone who visits the church campus with a smile and a genuine warm greeting.
- After checking-in a child, provide the child with their printed name tag and parents with their matching parent tag to provide during pick up.
- Identify first time guests and visitors and politely ask them to fill out the Crosspoint Kids information sheet.
- Once the Crosspoint Kids guest and visitor information sheet is completed and entered, please provide the child with their printed name tag, assist the child to their proper classroom, and provide the parents with their matching parent tag for pick up.